

April 5, 2017

Board of ACB and Directors Meeting

Meeting began 7:00 PM.

- Attendance: Larry Kontny, Steve Smith, Steve Berk Graham Wells, Candi Keys, Bert Hayne, and Debra Perlet.
- March minutes read with Graham Wells motion to approve and second by Steve Berk. Unanimously approved.

ACB Business

None

HOA Board:

Old business:

- There is \$40,035.38 in the checking account. There is \$1,023.88 due from non-payment of previous dues.
- The announcement letter for the annual meeting was mailed to all residents on 22 March.
- The agenda for the annual meeting was reviewed for any changes. No changes were made.
- A motion to hire Bosshardt Property Management was made by Larry Kontny. After a lengthy discussion with all meeting participants, Steve Berk seconded the proposal and it was unanimously approved. A contract will be requested for review and comment with a proposed start date of 1 June 2017 and a five year lock on pricing.
- With the Treasurer, Graham Wells, moving from the association prior to the management company taking over the treasurer position it was proposed by Larry Kontny that Graham be paid \$200 to maintain the Quickbooks accounts for the month of May. A second was provided by Steve Smith and unanimously approved.
- The email for the HOA is currently under the name of Graham Wells and paid for with his HOA ATM card. The President, Steve Smith, will obtain a signature card from Chase bank and move the site to his name.

New business:

- A Board meeting will be held just after the annual meeting to enable the new officers to have their positions identified. This is necessary so the names of the officers can be transmitted to the state prior to the 1 May deadline.
- In order to maintain a history of HOA business, a copy of Quickbooks 2016 needs to be purchased. Graham Wells was providing a license with his copy and can no longer provide it. A motion to purchase a copy of Quickbooks 2016 was made by Steve Smith and seconded by Steve Berk. Unanimously approved.

Open discussion:

None

Meeting adjourned at 8:14 PM. Motion to adjourn was made by Steve Berk and seconded by Graham Wells.